

WEST PHARMACEUTICAL SERVICES, INC. Annual Meeting Rules of Conduct

Welcome to the 2021 Annual Shareholder's Meeting of West Pharmaceutical Services, Inc. Annual meetings are business meetings, and they can be effective only if conducted in an orderly, businesslike manner. Please be considerate of others and thank you for your cooperation. In fairness to all participants, the meeting will be conducted in accordance with our bylaws, applicable law and the rules of conduct set forth below.

1. Only shareholders, duly-authorized proxy holders, employees of West, or guests invited by West, may attend the meeting.
2. All attendees must register on our online platform at www.virtualshareholdermeeting.com/WST2021 (the "VSM Portal").
3. The meeting will follow the schedule set forth in the Agenda.
4. Only shareholders of record or their duly-authorized proxies are entitled to vote or ask questions at the meeting.
5. You need not vote during this meeting if you have already voted by proxy. If you wish to change your vote or if you have not voted, please follow the instructions set forth on the VSM portal. No paper ballots are permitted or accepted during this virtual shareholder meeting. No further voting will be permitted and no further ballots or proxies will be considered or accepted by the inspector of election after the announced closing of the polls at the meeting.
6. Only shareholders of record or their duly-authorized proxies, or other persons invited by the Chairperson of the meeting, are entitled to speak at the meeting. Your questions during the meeting should relate to the agenda items. If you wish to address the meeting, you must be logged in as a shareholder with a 16-digit control number and then you may submit your question via the instructions set forth on the VSM Portal. Please indicate your name and whether you are a shareholder or proxy holder and succinctly enter your question or comment. The Company will review the questions, answer those questions that relate to the topics on the agenda and may answer others if it is able to do so in an expeditious manner. However, such questions may be deferred. If your question is answered, it will be read aloud by the Chairperson of the meeting and an answer provided. The Company will respond after the meeting to qualified questions by shareholders or proxy holders who submit them during the meeting, but which could not be answered during the meeting.
7. Each speaker is limited to one question or comment to start and it will help us if they are succinct and cover one topic. There is a limit of two (2) questions or comments in total per person. Other attendees may be recognized before a second question by the same person is answered. Questions submitted by shareholders on the same topic or that are otherwise related may be grouped, summarized and answered together.
8. All questions must be directed to the Chairperson of the meeting.
9. If you have a matter of individual concern that is not an appropriate subject for general discussion, please defer them to a later date or time. You may contact us on investor.westpharma.com and follow the "Contact Investor Relations" link. The Chairperson will stop discussions that are repetitive, irrelevant to the business of the Company, derogatory or otherwise inappropriate. Questions may NOT relate to pending or threatened litigation. Derogatory references to personalities or comments that are otherwise in bad taste will not be permitted and will be a basis for removal from the meeting.
10. Please permit each speaker to conclude his or her remarks without interruption. The Chairperson will stop speakers when they are out of order or their time has expired.
11. Recording of the Meeting by any means is prohibited.
12. Copies of the Company's proxy materials are available online and can be provided in hard copy upon request.
13. No participant in the meeting may solicit for business, personal gain or any cause whatsoever during the meeting.
14. The Chairperson has sole authority to preside over the meeting and, together with the judge of elections, may make any and all determinations with respect to the conduct of the meeting, including, without limitation, the administration and interpretation of these Rules of Conduct. The Chairperson also has sole authority to create such additional rules and procedures and to waive full or partial compliance with any rule or procedure as he/she reasonably determines. Any action taken by the Chairperson at the meeting will be final, conclusive and binding on all persons.

Any person who refuses to comply with these rules and procedures or disrupts the orderly conduct of the meeting may be barred.

THANK YOU FOR YOUR COOPERATION AND ENJOY THE MEETING.